

<hr/> Property Address	<hr/> Application Number
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**CITY OF PIEDMONT
REQUEST TO WITHDRAW PLANNING APPLICATION**

By signing below, I certify that:

1. I voluntarily wish to withdraw my application for design review, variance, subdivision, lot line adjustment, Short Term Rental, or conditional use permit, that in so doing, I am aware that the City will not act to approve or deny my application;
2. I am aware that I may request a one-time 90-day application extension pursuant to the Permit Streamlining Act, Section 65957, but choose not to do so;
3. I am aware that I may request a partial refund of my planning application fee, and the amount refunded, if any, will represent costs not yet spent by the City to process my application;
4. I am formally requesting the City to cease any further activity on my application except to close out my application with any necessary paperwork such as notifying neighbors that the application has been withdrawn (if they have been notified of the application), revising the Planning Commission agenda, and etc.; and
5. I am aware that I may submit the same application or a revised application at any time for review, subject to the procedures, fees and regulations in effect at the time I submit.

Signature of Property Owner

Date

Approved by _____
Kevin Jackson, Planning & Building Director

Date